

#16: REQUEST TO RETURN SECURED PROPERTY

Creditor or Financial Institution Name & Address _____ Date _____

Subject: Return Secured Property
Account Number
Account Name
Total Amount Due
Secured Property

Please be advised that I cannot continue to pay the required payments under the agreement I signed with you. As noted above, I have secured this loan with the listed collateral, and I am advising you via this letter to come and pick up the collateral, or advise me where and how to return it to you.

This offer to return the secured property is contingent upon your written promise to me that the entire debt will be cancelled when the property is returned.

If the foregoing is acceptable to you, I would appreciate a confirmation within 20 days.

Thank you.

Sincerely,
(your signature)

Typed Name

You may type your name, address and phone number at the top as your letterhead, or you may type it here in this space.